



**AGA Guam Chapter  
Chapter Executive Committee  
Meeting Minutes  
Wednesday, July 8, 2015  
Lone Star Steakhouse**

Artemio “Ricky” Hernandez, CGFM  
President  
Yuka Hechanova, CPA, CIA, CGFM, CGAP,  
CGMA  
President-Elect  
Rachel Field, PMBA  
Immediate Past-President  
Josie Villanueva, CPA, CGFM  
Treasurer  
Clariza Mae Roque  
Secretary

Present for the meeting were:

Jojo Guevara	Maripaz Perez	Rachel Field	Frances Danieli
Josephine Villanueva	Rodalyn Gerardo	Jason Katigbak	Cora Montellano
Taling Taitano	Lorbea Palaming	Artemio “Ricky” Hernandez	
Debbie Ngata	Zeny Nace	Yuka Hechanova	
Llewelyn Terlaje	Jerrick Hernandez	Clariza Roque	
	Lou Perez		

1. Meeting was called to order at 6:07pm.
2. Approval of Minutes. Taling moved to approve the minutes from the prior meetings with a request to include the number of attendees who are members, non-members, and JAS. Maripaz seconds. All were in favor. Motion passed.
3. Treasurer’s Report. Tabled. However, Cora noted that the financials are three months late.
4. President’s Report
  - a. New and Continuing Committee Chairpersons and Co-Chairs. Ricky thanked everyone for attending the first CEC meeting and introduced all the new officers and committee members.
  - b. Program Year 2015 – 2016 Strategic Plan. Kindly respond by mid-next week.
  - c. Events for AGA Guam Chapter’s 45<sup>th</sup> Anniversary and other events for the program year.
    - i. 40 & Under Publication (September 2015)  
Vince is working on this CEC-approved project to recognize professionals within the Government of Guam. They are not required to be AGA members, but they must be current GovGuam employees. When nominations closed, AGA received 90 biographies. Solicitations will be sent out to potential sponsors. More details will be provided at the next CEC meeting.
    - ii. 3<sup>rd</sup> Annual High School Essay Contest spearheaded by the Early Careers Committee.
    - iii. March is CGFM Month
    - iv. April will be Past President’s Recognition month. Target Past Presidents who are not as active in AGA. Provide a free lunch. Further discussion at the next CEC Meeting. Potential panel of Past Presidents dating back to 1970 to discuss different topics.
    - v. If there are any other events in mind, please let Ricky know.

5. Committee Reports:
- a. Program Committee (Vince) – July 2015 General Membership Meeting. Vince was unable to attend, but Ricky reported that July’s meeting will be an appreciation luncheon for the 5K sponsors. Ricky and Vince are coordinating it. Certificates for volunteers will also be presented.
  - b. Education Committee (Rod).
    - i. Rod will look at last year’s plan for a list of education events and will be soliciting for input on specific training and GPDC plans.
    - ii. Exploring different avenues for CPEs to include workshops, AGA National teleconference, webinar, or recording of conferences to use as a training event. College of Micronesia is trying the webinars, but if AGA Guam Chapter were to do it, some set-up is needed. Yuka said she would discuss it with Manny to keep webinars as an option.
    - iii. Rod mentioned the upcoming APIPA conference, which was circulated to the AGA members.
    - iv. She would like to schedule an event for each quarter. March CPE for CGFM month.
  - c. CGFM Committee (Jojo).
    - i. Same program to continue to include more outreach with Government employees and students.
    - ii. Will look into budgeting for a trainer.
    - iii. Volunteers for study group and still need to invest in study materials.
    - iv. Consider sending a flyer to all line agencies relative to CGFM. Maripaz will create a flyer about P.L. 33-18 to attract potential CGFM test takers.
  - d. Membership and Early Careers Committee
    - i. Membership (Jason & Debbie).
      1. There are 132 active members and 58 suspended members. Jason will send out reminders to big agencies.
      2. Goal is 200 members
      3. Proposing a prize for professionals who bring in members. This will be included in the budget. Before the renewals in March.
      4. Going to schools and government agencies for public relations. Tag along with CGFM.
      5. The committee will begin member anniversary celebrations. They will be emailing celebrants beforehand that they will be announcing their anniversaries at the meeting. Taling suggested to give pins to celebrate their anniversary, which is something the Soroptimist organization does.
      6. Membership Surveys will be done via Survey Monkey to determine the satisfaction of the organization and to gain points for doing a survey.
    - ii. Early Careers (Doreen, Zeny, & Lorbea)
      1. Zeny noted that they will continue with the Building Bridges Mixer, High School Essay Contest, and subsidy for student membership.
      2. Considering a request for a higher committee budget for their potential events.

3. Consider JAS members. Student criteria for PDT costs. Also, inquired on what is an active student member. Lorbea confirmed that JAS has a way to track their members at AGA meetings.
  - e. Accountability Committee. Maripaz noted they will be conducting the Best CCR Award again. She will work actively with OPA on maintaining it. Reminder notices with accounting students. Also, Certificate of Excellence Program similar to National.
  - f. Community Service Committee (Frances & Ariana). Frances noted that the Community Service strategic plan is the same wherein they may be an activity once a month. They will survey community service events of interest and any volunteer opportunities AGA members may participate in.
  - g. Newsletter & Website Committee (Matt & Ricky). Ricky mentioned they will be releasing a monthly newsletter. Mail Chimp template to put together. Also, he noted that the website is slowly being updated.
  - h. Scholarship Committee (Cora & Pam Aguigui). Cora mentioned that there was a \$5,000 scholarship for this program year, but not enough participants. May need to revisit scholarship criteria/eligibility. Suggestions to form a committee to review the criteria and outreach to financial aid office. There is a low turnout with Business Scholarships.
  - i. Awards Committee (Vince). For September activities, Ricky noted the 40 & Under GovGuam Program and the John Phillips Excellence in Government Accountability Award for which nominations are currently accepted. Also, suggested to form a committee to work on applying for all the National Awards. Concerted efforts before the end of the year.
  - j. Ricky also acknowledged the following committees and their respective chairperson:
    - i. Communications – Mark
    - ii. Chapter Recognition – Taling
    - iii. Historian – Jerrick
    - iv. Standards – Chris
    - v. By-Laws – Llewelyn
6. Other Matters
- a. Ricky noted the following activities for PY 2015 – 2016 General Membership Meetings:
    - i. August – Dr. Robert Underwood (pending)
    - ii. September – 45<sup>th</sup> Anniversary
    - iii. October – OPEN
    - iv. November – Joe Bradley (Reminder needed)
    - v. December – Christmas Party
    - vi. January – Cora on “How to Calculate Your Power Bill”
    - vii. February – Ed Brobesong (potential CPE)
    - viii. March – CGFM Month
    - ix. April – Past Presidents Recognition
    - x. May – Retirement Fund
  - b. Suggested topics for General Membership Meetings:
    - i. Dr. Jones discussing the Puerto Rico debt
    - ii. OPA discussion on common audit findings

- iii. OFB discussion on revenue projections (Vice Speaker or Bernie)
  - iv. Benita on GMHA
  - c. CEC meetings will be held in different villages and times will be juggled between lunch and dinner.
7. Adjourn Meeting. Taling moved to adjourn the meeting. Jojo seconds. All were in favor. Meeting adjourned at 7:09pm.

Minutes prepared by: /s/ Clariza Roque  
AGA – Guam Chapter Secretary