



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, December 12, 2018
12:00 p.m.
Capricciosa Restaurant in Agana
Shopping Center**

Frances Danieli, MBA, CB, CGFM
President
Debbie Ngata
President-Elect
Clariza Mae Roque, CICA
Immediate Past-President
Mary Grace Edrosa, PMBA
Treasurer
Shannon Bartonico, CFE
Treasurer-Elect
Justin Castro, CFE
Secretary

Present for the meeting were:

Frances Danieli	Jojo Guevarra	Vanessa Valencia	Rodalyn Gerado
Grace Edrosa	Justin Castro	Margie Francisco	Rachel Cubacub
Clariza Roque	Maripaz Perez	Debbie Ngata	Pamela Aguigui
Yukari Hechanova			

1. Meeting called to order at 12:13 p.m. by President Frances Danieli.
2. Approval of Minutes –October 2018 and November 2018 CEC Meeting Minutes were approved.
3. Treasurer’s Report –July 2018, August 2018, September 2018, and October 2018 reports were approved.

Grace mentioned that after the treasurer reports are finalized, AGA should replenish the reserves in the Coast 360 Bank Account. Frances called to table the discussion until Debbie finalizes her budget for next program year.

4. President’s Report –
 - A. Frances mentioned an email from AGA National Louise Burnette about the two nominations to be the AGA Guam Chapter’s NCC Representative: Yukari Hechanova and Ricky Hernandez. On the email, Louise recommends that the RVP-Elect should become the next NCC representative. Frances called to a motion to revise the by-laws to include that the NCC Representative must be heavily involved with the chapter events, such as meetings and activities. 12 in favor; 1 abstained.
 - b. Committee Reports:
 - a. Program –
 - 1) December General Meeting will be the Annual AGA Christmas Party.
 - 2) January General Meeting will be the EY Tax presentation on the Tax Cuts and Jobs Act. There will be 1 CPE for attending the presentation. The presenter will be Edmund Brobesong.
 - 3) February General meeting will be presented by Attorney Georgette Conception and the topic will be the Do’s and Don’t’s of procurement laws and how to prevent an appeal.

Official Minutes prepared by: Justin B. Castro
AGA – Guam Chapter Secretary

- 4) March General Membership will be the CGFM Month and will cover either Leadership or Ethics. Frances and Paz will work together to present on the topics.
- 5) April General Membership meeting will be on Guam's current economic outlook. Frances will contact the Guam Women's Chamber of Commerce Siska.

b. Education –

1. Rodalyn is working on reconciling the records for GPDC and will present the report in the upcoming meeting and will prepare a Lessons Learned and will present the report to the upcoming GPDC committee meeting.
2. Rodalyn is currently in contact with a representative from OMB to hold a training.
3. Rodalyn mentioned that the CPEs for the GPDC will be distributed once payment is made to AGA. Once payment is made, Rodalyn will email the company POC to distribute the CPE certificates to the designated employee. She is also working on the CPEs from June and will update us as soon as possible.

c. CGFM – Paz recommends that AGA updates the website to include the newly passed SOP for CGFM. She also mentioned that AGA is getting requests for more CGFM study guides and study materials and will email the mentorship program to the interested members.

d. Membership– Debbie is currently working on the membership surveys and will update the CEC as soon as possible. Debbie also mentioned that she will update the newsletters with more information.

e. Young Professionals – As per Rachel, she is currently working with JAS to set up the AGA Christmas games for the next AGA general meeting.

f. Accountability – As per Frances, Bobby is currently working on the CCR competition for this program year.

i. Community Service –Vanessa mentioned that the Christmas Bell Ringing will be held in front of the GPO Ross Entrance and that it is highly recommended that the volunteers dress festive. Salvation Army will provide the candy canes, 8 aprons, and 4 bells.

g. Newsletter and Website – As per Clariza, she will be caught up with everything before year-end and is currently transferring the information from the old website to the new website.

- h. Scholarships – As per Pamela, she would like to give a maximum of 4 scholarships per program year (2 students from UOG and 2 students from GCC).
- i. By-laws – As per Yukari, she will work on updating the NCC by-laws to include that the NCC representative must be heavily involved with AGA Events.
- j. Awards – As per Frances, there is no new report
- c. Other Matters: Debbie mentioned that Fierce is thinking about being the next president-elect.
- d. Next Meeting: Wednesday, January 09, 2018 at 12:00p.m.
Location: Crust in East Agana
- e. Adjourn Meeting: Vanessa moved to adjourn the meeting. Rodalyn seconds. All were in favor. Meeting was adjourned at 01:13 p.m.