



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, February 10, 2016
Khaohom Thai Restaurant**

Artemio "Ricky" Hernandez, CGFM
President
Yuka Hechanova, CPA, CIA, CGFM, CGAP,
CGMA
President-Elect
Rachel F. Cubacub, PMBA
Immediate Past-President
Josie Villanueva, CPA, CGFM
Treasurer
Clariza Mae Roque
Secretary

Present for the meeting were:

Yuka Hechanova
Rachel Cubacub
Lorbea Palaming
Ricky Hernandez
Maripaz Perez

Rodalyn Gerardo
Lourdes Perez
Jojo Guevara
Cora Montellano
Taling Taitano

Pamela Aguiqui
Clariza Roque
Ariana Villaverde
Llewelyn Terlaje

1. Meeting was called to order at 12:15pm by President Ricky.
2. Approval of Minutes. Pamela moved to approve the January CEC minutes subject to correction. Maripaz seconds. All were in favor. January CEC minutes were approved.
3. Treasurer's Report. Pamela moved to approve the January financial statement. Cora seconds. All were in favor. January financial statement was approved.
 - a. New rates effective February 2016 General Membership Meeting. Once February Guest Speaker is confirmed, members will be informed of the new rates via email.
4. President's Report.
 - a. Mid-Year Review Write-Up. A final version will be sent to Taling and AGA National.
5. Committee Reports:
 - a. Program. Considering either Margaret Benzon or Maggie Rambolovsky (Wilshire Consultant; GGRF). A CPE will be issued for attendees. The General Membership Meeting will be at Hyatt. However, we are still looking for other venues due to the cost.
 - b. Education.
 - i. Training Fees. CEC to consider a slightly lower rate for employees attending trainings held at their workplace, especially if they are not charging for the venue. Suggestion to limit the number of employees eligible for the lower rate depending on the venue capacity. AGA members are priority. Education Committee to work with By-Laws to create an Education SOP about the training fee structure to include a separate rate for non-JAS and non-AGA members. Create an SOP draft for the next CEC Meeting.
 - ii. Cyber Security Training – February 19, 2016. Still accepting applications or reservations. Discussed motion/poll vote to extend the discounted rate to GPA. Rodalyn moved to approve the Cyber Security Training fees. Taling seconds. All were in favor. Motion approved.
 - iii. GPDC 2016. Tentatively set for September 7th ~ 9th. If you are interested in participating in any committee, let Rodalyn know. Currently in the initial

- planning phase and are requesting for potential topics and speakers. Next meeting is Friday, March 4th. Venue: TBA.
- iv. March is CGFM Month, which means free training for CGFMs. Suggested topics were Excel Tricks and Ethics.
- c. CGFM
 - i. CGFM Practice Exam Promotion Deadline February 29, 2016. Jojo moved to change the CGFM Practice Promotion deadline from February 29th to April 30th. Pamela seconds. All were in favor. Motion passed.
 - ii. Jojo did a CGFM presentation during Zeny's class on January 20th.
 - iii. Signing of the CGFM Month Proclamation with the Office of the Governor scheduled for February 26th at 10:30am in the Adelup large conference room. Wear red.
 - iv. Currently working on the Resolution and Speaker for CGFM Month.
 - d. Membership. Jason and Debbie were unable to attend.
 - i. Member Anniversary Announcements
 - e. Early Careers
 - i. 3rd Annual High School Essay Competition. Looking for a new topic. Email Ricky or Doreen. Finalists will be determined in April or May.
 - ii. Mixer scheduled for April. Lorbea is working with Doreen.
 - f. Accountability
 - i. Maripaz requested for the notifications that were sent to the entities and an updated database. (Clariza emailed the notifications and contacts of the updated noncompliant entities on February 10th.)
 - g. Community Service
 - i. 15th Annual AGA 5K. Need to schedule a planning meeting. Permit for Chamorro Village was obtained and solicitations are needed. Scheduled for June 25, 2016.
 - ii. Miss Earth Guam Pageant Ballot Tabulation (March 7th) Volunteers are Josie, Ricky, Rachel, and Rodalyn.
 - iii. Fundraiser at GAIN.
 - iv. No response received from DRT for a tax clinic.
 - h. Scholarship
 - i. Scholarship Award during February Meeting. Two UOG recipients: Rudd Gudmalin and Von Alcoran. GCC applicant was disqualified due to completion of Associate's Degree. Presentation during February Meeting. Cora moved to accept the two UOG applicants as the recipients for the Herminia Dierking Scholarship. Taling seconds. All were in favor. Winners were accepted.
 - ii. SLM Scholarship. Typically next year's officers. It is up to the officers who to nominate. Someone who expresses great interest to be an officer and has never attended the SLM. Scholarship includes fare, hotel, and per diem. Ricky and Yuka will decide who will be attending the SLM in Salt Lake City and an email will be sent to the CEC of the decision. On another note, Taling moved to switch with Jojo for the attendance at this year's SLM as RVP. Jojo seconds. All were in favor. The switch was approved.
 - iii. Pilar will send a request for the donation to the GCC Accounting Conference. This will be sent before the next CEC meeting for discussion.

- i. By- Laws
 - i. Working Committee. Llewelyn emailed the draft prior to the meeting and discussed the changes to include voting of committee members. Approval will be sought at the next CEC meeting on March 9th and General Membership meeting on March 24th.
 - j. Newsletter & Website.
 - k. Awards.
 - i. PDT Awards 2016 Nominations Deadline is March 30, 2016. Subcommittee in March for Awards to ensure that all committees have an application. Vince will be part of the committee. If you are interested in joining or nominating, please refer to Ricky or the officers.
 - ii. Continuous updates of the Chapter Recognition Program Points. Ensure you keep Taling updated with your activities.
6. Other Matters. OPA Compensation Study support was surveyed among the non-OPA CEC members.
7. **Next Meeting:** Wednesday, March 9, 2016
8. Adjourn Meeting. Taling moved to adjourn the meeting. Ariana seconds. All were in favor. Meeting was adjourned at 1:19pm

Official Minutes prepared by: /s/ Clariza Roque
AGA – Guam Chapter Secretary