

**Association of Government Accountants  
Guam Chapter  
Chapter Executive Committee Meeting Minutes  
Wednesday, September 13, 2023  
11:47am**

**Virtual Meeting via Zoom**

**Prepared by: Sungeun (Kenny) An, CPA– AGA Guam Chapter CEC Secretary**

**Present: 18 Attendees**

**I. Call Meeting to Order**

- a. Meeting was called to order at 11:47 a. m. and was presided by Rizalito Paglingayen
- b. Motion to approve the strategic planning expense
  - i. First Motion: Zeny Asuncion-Nace
  - ii. Second motion: Doreen Crisostomo
  - iii. The motion passed with a majority in favor
- c. Motion to include additional scholarship awards
  - i. First Motion: Doreen Crisostomo
  - ii. Second Motion: Zeny Asuncion-Nace
  - iii. The motion passed with a majority in favor

**II. Approval of CEC Minutes**

- a. August 2023
  - i. Motion to approve the August 2023 CEC Minutes
    1. First Motion: Doreen Crisostomo
    2. Second Motion: Zeny Asuncion-Nace
    3. The motion passed with a majority in favor

**III. Treasurer's & Finance Report**

- a. June 2023
  - i. Doreen Crisostomo has inquired whether the idle cash will be invested into Time Certificate of Deposits (TCDs)
    1. Justin Castro stated that this idea has been proposed in the past; however, due to timing issues, it has never come to fruition; however, there has been information compiled in the past related to TCDs
    2. For clarification, Rizalito Paglingayen has detailed the following steps to approve the TCDs acquisition:
      - a. Treasurer and/or Budget & Finance Committee will compile and compare the price quotes from various banks, and the information will be presented to the CEC for approval
      - b. To achieve this, the Treasurer and/or Budget & Finance Committee should have the authority to initiate the purchase of the TCDs with the final approval of the CEC
    3. Motion to approve the Treasurer and/or Budget & Finance Committee for seeking further determination on the most ideal investments for TCDs

using either the 3-month, 6-month, or 9-month method; estimated minimum of \$30,000

- a. First Motion: Doreen Crisostomo
  - b. Second Motion: Taling Taitano
  - c. The motion passed with a majority in favor
- ii. Motion to approve the June 2023 financial reports
    1. First Motion: Doreen Crisostomo
    2. Second Motion: Zeny Asuncion-Nace
    3. The motion passed with a majority in favor

#### **IV. President's Report**

- a. Calendar of Events – Review
- b. Budget – Motion for Approval
  - i. Rizalito Paglingayen:
    1. As the budget is presented by three different funds (Chapter Fund, Community Service Fund, and Professional Development Fund), the balances of the different funds will be presented by the next meeting
    2. The budget is presented by different committees as well; reminder to confirm each committee budget to see if changes need to be made
    3. Discussion related to the amount of scholarships provided to GCC and UOG; the amounts are based on fund availability, and the final amount will be discussed and approved by the CEC
  - ii. Motion to approve the budget
    1. First Motion: Taling Taitano
    2. Second Motion: Rachel Cubacub
    3. The motion passed with a majority in favor
- c. General Membership Meeting – Motion to increase fee charges to \$25 for students (JAS & AJA), \$30 for members, and \$45 for non-members
  - i. Motion to approve the increase in fee charges
    1. First Motion: Pilar Pangelinan
    2. Second Motion: Josephine Villanueva
    3. The motion passed with a majority in favor
- d. For the current program year, the proposed plan is to have a physical meeting every other month as we are slowly transitioning out of the pandemic era; and as such, CEC has to decide on a venue for our recurring General Membership Meeting
  1. Rizalito Paglingayen:
    - a. Hilton requires 70 people to use their larger venue; this will be our tentative venue for our next General Membership Meeting
    - b. Westin has a minimum spending requirement
    - c. RHIGA does not have any such requirements
    - d. The price comparison was presented to the CEC with Hilton's standard conference venue as the cheapest choice
  2. Our next General Membership Meeting will announce multiple different awards; and as such, CEC will require a larger venue to accommodate the anticipated number of people plus their respective guests

3. Motion to approve Hilton as our next venue for our General Membership Meeting
    - a. First Motion: Pilar Pangelinan
    - b. Second Motion: Doreen Crisostomo
    - c. The motion passed with a majority in favor
  - e. GPDC Free Membership Report – Motion to clarify “free membership” to be applicable only to the non-AGA participants, who have paid and thus, these participants represent new members of AGA
    - i. For further information, there are 28 participants for a total of \$3,700, which is 8 more participants than what we have originally budgeted (20 participants were included in the budget)
    - ii. Motion to approve the additional 8 participants to be included within the revised budget
      1. First Motion: Artemio Hernandez
      2. Second Motion: Josephine Villanueva
      3. The motion passed with a majority in favor
    - iii. Motion to provide “free membership” only to non-AGA members for the full yearly memberships
      1. First Motion: Doreen Crisostomo
      2. Second Motion: Taling Taitano
      3. The motion passed with a majority in favor
  - f. September General Membership Meeting Program – Motion to Approve Program
    - i. The agenda for our next General Membership Meeting will consist of a 30-minutes award ceremony, 30-minutes meeting, and a 1-hour panel for our guest speaker(s)
    - ii. Motion to approve the “Women In Leadership” program outline
      1. First Motion: Doreen Crisostomo
      2. Second Motion: Artemio Hernandez
      3. The motion passed with a majority in favor
- V. Committee Reports/Updates**
- a. National Council of Chapter Representative (NCC Rep)
    - i. Pilar Pangelinan:
      1. NCC meeting was held on September 6, where 60 NCC representatives attended; announcement of a new membership campaign that is starting this September, which revises our membership goal to aim for a 10% increase in membership
  - b. Leadership & Development/Adviser/ACE & Nominating Committee
    - i. Taling Taitano:
      1. Various committees were informed of their progress and ACE requirements
      2. Nominations for the next program year officers will open in December 2023; reminder to encourage our fellow AGA members to participate
      3. First ACE related report due in November 2023
  - c. Accountability Committee

- i. Gladys Sazon:
  - 1. Additional agencies issued their financial statements this week; and as such, reminder to various CEC members to encourage their agencies to submit their CCRs
  - 2. Award for the best CCR will be considered by November 2023
- d. Awards & Chapter Recognition Committee
  - i. Vincent Duenas was not present during the meeting for an update
- e. By-Laws & Procedures Committee
  - i. Doreen Crisostomo:
    - 1. Motion to update the SOP to include two new AS Degrees to encourage additional applicants for scholarships
      - a. First Motion: Doreen Crisostomo
      - b. Second Motion: Artemio Hernandez
      - c. The motion passed with a majority in favor
- f. CGFM & Professional Certification Committee
  - i. Maripaz Perez was not present during the meeting for an update
- g. Community Service & Resource Development Committee
  - i. Vanessa Valencia was not present during the meeting for an update
  - ii. Rizalito Paglingayen has reminded CEC to register for beach cleanup scheduled for this upcoming Saturday, September 16, 2023 at 7:00 a.m.
- h. Education Committee
  - i. Jason Katigbak & Artemio Hernandez:
    - 1. The purpose of the AGA Leadership Academy is to focus on leadership styles, change management, the transition from student to professional, and many more useful topics for accounting students
    - 2. Motion to start a committee to help exploring the venues, topics, and timeline for the AGA Leadership Academy
      - a. First Motion: Taling Taitano
      - b. Second Motion: Artemio Hernandez
      - c. The motion passed with a majority in favor
- i. Marketing & Communications Committee – Newsletter
  - i. Debbie Ngata:
    - 1. Reminder for officers to send information to send to the general membership through the AGA newsletter
    - 2. Discussion on additional information on awards to include in the AGA newsletter; reminder to reach out to Vincent Duenas for information
    - 3. As previously discussed, the purpose of the quarterly newsletter is to take a look back to what happened and to remind our general membership on upcoming events
- j. Marketing & Communications Committee – Website
  - i. Clariza Roque was not present during the meeting for an update
- k. Marketing & Communications Committee – Social Media/News
  - i. Margie Castro:

1. Working with Debbie Ngata to coordinate newsletters and social media to work in tandem by providing various information to the general membership through various means of communication
  2. Discussion to incorporate a website or domain for the general membership to see all the upcoming events in one viewing
1. Membership Committee
    - i. Maria Bansil:
      1. Announced that AGA received 22 new members in September 2023
      2. For the current program year, the newest additions brought the total number of new members to 32 members
    - m. Scholarships Committee
      - i. Jorizaira Borja did not have any additional updates other than the change in SOP that was passed earlier in the CEC meeting
    - n. Young Professionals Committee
      - i. Rachel Cubacub:
        1. As students recently started a new fall term, there will be more updates in October 2023 as the committee is looking into more potential events
        2. Request from CEC for volunteers to help out in the upcoming Christmas event; reminder to reach out to Rachel Cubacub for more information

## **VI. Old Business**

- a. Bank signatory update
  - i. Justin Castro:
    1. The approved CEC Minutes for August 2023 will be sent to the bank to initiate the process for updating the bank signatory; reminder to be on the look out for an email follow up
- b. AGA Leadership Academy – Motion to Update SOP

## **VII. New Business**

- a. Awards – Professor John M. Phillips Excellence in Government Accountability Award
- b. PDT
  - i. Discuss the timing of the PDT raffle
  - ii. Discuss the impact of rising travel costs and AGA Guam’s scholarship obligation
    1. Rizalito Paglingayen:
      - a. Discussion for possible need to cap the scholarship obligation to accommodate the impact rising travel costs
- c. Google for Not-For-Profits – Motion to explore AGA Guam Chapter to qualify for the program
  - i. Requirements include being a part of the IRS list of Not-For-Profit
  - ii. Benefits include 30 gigabytes of storage for each AGA member and an opportunity to have “@AGAGuam.com” as our domain name for our email addresses
  - iii. Motion to explore the ability to use Google for Not-For-Profits
    1. First Motion: Taling Taitano
    2. Second Motion: Doreen Crisostomo
    3. The motion passed with a majority in favor

**VIII. Announcements**








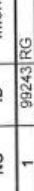


- a. Next General Membership Meeting will be held on September 27, 2023 (Wednesday) – In-Person at the Hilton Hotel
- b. Next CEC Meeting will be held on October 11, 2023 (Wednesday) – Virtual

**IX. Adjournment**

- a. Meeting was adjourned at 1:15 p.m. through a motion to adjourn from Taling Taitano, which was seconded by Pilar Pangelinan; Rizalito Paglingayen has officially adjourned the meeting

Appendix 1 (Note: Provide a list of the attendees)

AGA Guam Chapter Proposed CEC Roster  
Program Year 2023-2024

NO	ID	Informal	Full Name	Position # I	Position # II	Sign-in
1	99243	RG	Mr. Ritzallo Gino F. Paingingawan	President		
2	70753	Lewelyn	Mrs. Lewelyn Restuvog Terigje, CGFM, CGAP	President - Elect		
3	96981	Josie	Ms. Josephine Guico Villanueva, MBA, CGFM, CPA, CGMA, SHRM-CP, PMP	Immediate Past President		
4	148550	Jerricho	Mr. Jerricho C. Garcia, CGFM	Treasurer		
5	170073	Kate	Kate VB. Jeszenszky	Treasurer-Elect		
6	176600	Kenny	Mr. Sungaun An	Secretary		
7	99790	Pilar	Ms. Pilar O. Pangellinan	National Council of Chapters (NCC Representative) and ACE Co-Chair		
8	12754	Taling	Ms. Taling M. Taitano, CGFM, CPA	Leadership Development/Adviser (ACE & Nominating Committee) Director		
9	172750	Cristy	Mrs. Maria Cristina S. Bansil	Membership Committee Director		
10	149558	Gladys Jean	Miss Gladys Jean Ocampo Sazon	Accountability Director		
			Dr. Doreen T. Crisostomo-Muñia, Ph.D., CGFM, CFE, CICA	Awards & Chapter Recognition Committee Director		
11	87025	Vince	Mr. Vincent Jon G. Duenas	Budget & Finance Committee-Director		
12	139456	Justin	Mr. Justin B. Castro, CGFM, CFE	By-Laws and Procedures-Director		
13	23737	Doreen	Dr. Doreen T. Crisostomo-Muñia, Ph.D., CGFM, CFE, CICA	CGFM Professional Certification Co-Director - Outreach		
14	67833	Paz	Mrs. Mari Paz Nogy Perez, CGFM, CGAP, CICA, CI	Community Service & Resource Development - Director		
15	137374		Ms. Vanessa D. Valencia	Community Service & Resource Development Co-Director		
16	116151		Mr. Steve Eric S. Terigje	Education Committee - Director		
17	136489		Mr. Romar P. Tapacaria	Education Committee - Co-Director		
18	95562	Jason	Mr. Jason V. Kaligbak, CPA, CFE, CIA	Education Co-Director - Technical & Admin Support		
19	100504	Ricky	Dr. Artemio Hernandez, CGFM	Marketing & Communications Director - Newsletter		
20	161732	Thomas	Mr. Thomas Eladio M. Battung	Marketing & Communications Director - Website		
21	96010		Ms. Debbie CM Ngata	Marketing & Communications Director - Social Media / News		
22	96313	Clariza	Ms. Clariza Mae G. Roque, CGFM	Marketing & Communications Co-Director - Social Media and Historian		
23	136096	Marjole	Miss Marjole Lorenze F. Castro	Scholarship Committee Director		
24	166208	Ren Jalandoni	Mr. Ren Erhil G. Jalandoni	Scholarship Committee Co-Director		
25	156339	Jori	Miss Jorizaira R. Borja	Scholarship Committee Advisor		
26	137866	Ritzmar	Mr. Ritzmar C. Erni	Young Professional Chair		
27	20535	Zeny	Dr. Zeny T. Asuncion-Nace, CGFM, CPA, CFE	Chapter Auditor		
28	94772	Rachel	Ms. Rachel F. Cubacub			
28	20535	Zeny	Dr. Zeny T. Asuncion-Nace, CGFM, CPA, CFE			