



AGA Guam Chapter CEC Meeting  
Sakura Noodle House  
Wednesday, August 14, 2013, Noon  
Meeting Minutes

1. Meeting called to order at 12:15 PM. Present for the meeting were:

Doreen Crisostomo  
Bobbie Molarte  
Josie Villanueva  
Maripaz Perez

Rachel Field  
Jason Katigbak  
Rodalyn Gerardo  
Clariza Roque

2. Approval of Minutes – Maripaz moved that the minutes for the July 10, 2013 CEC meeting be approved subject to corrections. Rachel seconded motion. All in favor and motion was carried.

3. Treasurer's Report

- a. Report tabled due to transition.
- b. Budgets are due no later than September 15<sup>th</sup>.

4. President's Report

5. Committee Reports:

- a. Program Committee

- i. Line-up of speakers needed.
- ii. No speaker for August General Membership Meeting. We will recognize the AGA 5K sponsors and volunteers. Bring leftover 5K shirts to the meeting and sell at a reduced price.

- b. Education Committee

- i. Draft budget provided.
- ii. Follow-up with Chris on Pension training instructor.
- iii. Training with Drummond Kahn in December or January possibly for two days.
- iv. GPDC 2014 proposed for December 2014. From a budgetary perspective, organizations or agencies will send staff out for training under the new budget. Further, it will provide training for CPAs looking for CPEs before the year's end.

- c. CGFM Committee

- i. Idea for CGFM refresher course on Government Environment subject.
- ii. Update on legislation for CGFM recognition
  1. Resources have been provided to the Speaker's Chief of Staff.
  2. Funding is subject to availability verbiage should be inserted within the legislation.

- d. Membership Committee
  - i. There are currently 23 suspended members from Deloitte, E&Y, Port Authority, GHURA, and UOG. Jason will send out emails to the respective agencies.
  - ii. 109 retention
  - iii. New member from GIAA.
  - iv. In line with Early Careers, we could pay for JAS to have AGA membership and they can help with the Community Service and Education activities. Or we may sponsor the JAS officers. It would be part of budget (15 students x \$30 = \$450). Jason will work with Early Careers.
  
- e. Accountability Committee
  - i. Best CCR Report Contest – FY 2012
    - 1. Announcement will be done this month, includes press release, mass e-mail, and website.
    - 2. Deadline for nominations is October 15, 2013.
    - 3. Eligibility requirements are as required by P.L. 30-127.
    - 4. There are three awards: Platinum, Gold, and Bronze. A plaque or award is needed for the Platinum.
    - 5. The winner will be announced during the October General Membership Meeting (October 30<sup>th</sup>).
  - ii. AGA – Guam Chapter’s CCR
    - 1. Performance Page will be pulled from AGA website.
    - 2. Should there be any additions in membership count, Jason will email Maripaz.
  
- f. Community Service Committee
  - i. AGA – Guam Chapter 5K
    - 1. Pending 5K data; Bobbie will email Josie by August 19<sup>th</sup>.
    - 2. For the August General Membership Meeting, Josie will e-mail sponsors to send at least one rep to receive their company’s certificate.
    - 3. Pending Lessons Learned meeting for 5K
  - ii. BMS Clean-up on August 17<sup>th</sup>
    - 1. During the last clean-up, AGA donated \$800 for equipment.
    - 2. Potluck and the AGA banner are needed.
    - 3. Should there be inclement weather, volunteers will not paint the walls.
    - 4. Josie motioned to approve a clean-up budget of \$500 for supplies (\$300 for the BMS Clean-up and \$200 for the Coastal Clean-up). Since no quorum was available, the CEC did an online voting. Twelve CEC members were in favor of motion. Motion was passed.
  - iii. Coastal Clean-up on September 21<sup>st</sup>
    - 1. Paseo is AGA’s designated location.
    - 2. Motion passed for \$200 budget for Coastal Clean-up.

- g. Scholarship Committee
    - i. No award was made due to discussions of an endowment fund.
    - ii. Pending award of scholarships based on the AGA 5K.
    - iii. Idea for graduate-level scholarship. There is no current funding source and criteria for this scholarship. A motion is needed to approve the amount, but not the scholarship since it was noted in the Strategic Plan for PY 2013 – 2014 (See Attachment 1). The criteria will be subject to the Scholarship Committee.
    - iv. More advertisement is needed. One way to get the word out would be to present during a JAS Meeting.
  - h. By-Laws Committee
    - i. Updated draft needed.
    - ii. Motion to send two AGA members to the 2014 PDC in Florida in accordance to chapter policy and to start tracking attendance from August 2013 to May 2014. Ten CEC members were in favor. Motion is passed.
6. Other Matters
- a. There is concern of how the Strategic Plan for the program year is approved.
  - b. For continuity, there is a proposal to purchase the QuickBooks software and netbook to maintain our books. This proposal was sent to the CEC members. As of 5 pm on August 9<sup>th</sup>, a total of 11 votes were received in favor of purchasing the QuickBooks and netbook.
7. Meeting adjourned at 1:18 PM.

Minutes prepared by: Clariza Roque