



**AGA Guam Chapter  
Chapter Executive Committee  
Meeting Minutes  
Wednesday, May 10, 2017  
Khaohom Thai Restaurant**

Yuka Hechanova, CPA, CIA, CGFM, CGAP, CGMA  
President  
Clariza Mae Roque  
President-Elect  
Artemio "Ricky" Hernandez, CGFM, MAcc  
Immediate Past-President  
Josie Villanueva, CPA, CGFM  
Treasurer  
Florengine Dela Cruz  
Secretary

Present for the meeting were:

Yuka Hechanova  
Rodalyn Gerardo  
Pam Aguigui

Jojo Guevera  
Florengine Dela Cruz

Debbie Ngata  
Clayton Okada

1. Meeting called to order at 12:20pm by President Yuka.
2. Approval of Minutes. Rod moved to approve the January 2017 CEC minutes subject to correction. Jojo seconded. All were in favor. Minutes were approved.

Florengine asked the committee to clarify the CGFM scholarship incentive. The committee stated that the CGFM scholarship incentive is provided to members who passed the three exams within one year, subject to funds availability. Meanwhile, the Well Done Award is provided to members who passed the three exams after one year. Jojo stated that scholarship incentive details would be discussed further in the next program year.

3. Treasurer's Report. Tabled.
4. President's Report.
  - a. Yuka discussed that the elected secretary for PY2017-2018 declined the position. The nominating committee nominated and recommended Shannon Bartonico. Yuka also accepted the recommendation of Shannon Bartonico as the secretary. Shannon accepted the nomination. Yuka made a motion to approve the recommendation from the nominating committee for Shannon Bartonico to fill the vacancy of the secretary for PY2017-2018. Jojo seconded. All were in favor. Motion was approved.
  - b. The last CEC meeting for the Program Year will be an Appreciation Luncheon on June 14, 2017 at Niji.
  - c. Yuka stated that Senator Regine Biscoe Lee will lead the swearing ceremony in June General Membership
  - d. Yuka discussed that Billy Morehead and Mark Morgan will be the visiting professors this summer. There could be a possible CPE training in June or July in which AGA could also assist and co-sponsor. Yuka will provide more details in the next meetings.
  - e. Yuka discussed the she and Pam went to GCC to promote the scholarship. They also attended the GCC students' presentations on the students' assessment of the different Citizen Centric Report. They shared that the students used the guidelines to provide
5. Committee Reports:
  - a. Program
    - i. The guest speaker/topic is from the Guam Retirement Fund.
  - b. CGFM
    - i. Jojo shared that he spoke with Katya in the SLM meeting about the possible speaker of the CGFM review course. The recommended speaker is available from August 13 to September.

- ii. Jojo clarified that the CGFM review course includes 30 exam vouchers for only one part and 30 study guides. The chapter can choose the numbers of each exam part. The voucher is valid for one year.
  - iii. Jojo purchased one study guide as of now. He plans to purchase the book and online version of the study guide. The chapter will serve as the administrator for the only study guide; the chapter can provide the password to the members to access the online study guide.
  - iv. Yuka inquired if two members can access the online study guide at the same time.
  - v. Depending on availability, we discussed possible venues such as UOG classroom, GPA, or hotels.
  - vi. Clayton will check the availability of UOG SBPA classrooms.
  - c. Education
    - i. Rod will prepare the e-certificates for the March and work on Education SOP.
  - d. Early Careers
    - i. Clayton inquired on the 5K date, which will be on June 24, 2017.
    - ii. Yuka shared that the April meeting for the 5K was cancelled. Yuka will ask Frances' availability for the next 5K planning meeting.
  - e. Membership
    - i. Debbie discussed the eligible members for the raffle. The first page of the February GM meeting is pending from Josie. Debbie will email the eligible members for the raffle.
    - ii. Debbie will create a list for members who need to renew their membership.
    - iii. Rod shared there OPA will have a cleanup through the Island Beautification on Friday May 12, 2017.
    - iv. Members who met the meeting requirements can participate in the 5K and the planning to meet the community service requirement.
    - v. Rod explained that we are drawing two members and two alternates.
6. Next Meeting: Wednesday, June 14, Location: Niji
7. Meeting was adjourned at 1:30pm.

Official Minutes prepared by: Floregine Dela Cruz  
AGA – Guam Chapter Secretary