



**AGA Guam Chapter**  
**Chapter Executive Committee**  
**Meeting Minutes**  
Wednesday, July 9, 2014  
Sakura Noodle House, Tamuning

**Rachel Field**  
President  
**Artemio Hernandez, CGFM**  
President-Elect  
**Doreen Crisostomo, Ph.D., CGFM**  
Immediate Past President  
**Cora Montellano, CGFM**  
Treasurer  
**Joy Bulatao**  
Secretary

Present for the meeting are:

Rachel Field  
Cora Montellano  
Joy Bulatao

Jojo Guevara  
Jason Katigbak

Yuka Hechanova  
Frances Danielli

1. Meeting called to order at 12:20 pm.
2. Approval of June 2014 CEC Minutes was tabled.
3. Treasurer's Report
  - a. From July 1, 2013 to June 30, 2014, the AGA Guam Chapter (Chapter)'s total revenues were \$32,148; total expenses were \$47,632; and ending net assets were \$41,406. Cora moved to approve the July 2014 CEC Treasurer's Report subject to audit. Joy seconded and all were in favor.
  - b. A motion will be e-mailed by Joy to the CEC to update the Chapter's bank signatories with the Program Year 2014-2015 Officers: Rachel, Dr. Doreen Crisostomo, Mr. Ricky Hernandez, Cora, and Joy.
4. President's Report
  - a. Rachel thanked everyone who provided feedback on the draft Program Year 2014-2015 Strategic Plan. She will send the plan on or before July 15, 2014.
  - b. The General Membership Meeting venues are Onward, from July to August 2014, and the Guam Professional Development Conference (GPDC) venue, for September 2014.
  - c. Mr. Randy Weigand, through Cora, confirmed his position for the Chapter's Auditor.
5. Old Business
  - a. CEC votes were needed for motions made during the June 2014 CEC meeting.
    - i. Motion to void stale-dated checks. This motion did not pass on June 2014. Joy was to e-mail the motion and its rationale to the CEC.
    - ii. Motion to develop protocols for supporting legislative bills or resolutions. This motion did not need to be re-issued. According to Rachel, Doreen responded that the CEC would transmit a letter to show its support for a certain bill or resolution to the legislature.
6. Committee Reports/ Budget Presentations
  - a. Education

- i. Although budget was pending, the Committee was considering providing GPDC scholarships to five members.
    - 1. Eligible members will be those who have consecutively attended June to August 2014 General Membership meetings, and have performed at least one hour of community service.
  - ii. The GPDC is on September 17 to 19, 2014.
    - 1. There are three concurrent, 100-minute sessions for each day. Jason needed two more speakers. Cora will ask one of the Guam Power Authority's bond underwriters to speak. Frances also suggested for Great West.
    - 2. Hotel Nikko and the Outrigger were being considered for the GDPC venue. Price negotiations are on-going.
- b. Community Service
  - i. Kudos to the 5K Run/Walk Planning Committee. The Chapter raised \$9,400, of which \$7,203 was from sponsors and \$2,197 was from race bib sales. The amount was subject to change as Frances have yet to finalize the 5K revenues and expenditures.
  - ii. The Chapter has the following upcoming community service activities:
    - 1. Donation of pre-packaged snacks and drinks to Guam Moms for their field day at Ypao Beach on August 2, 2014.
    - 2. Participation in the Adahi I Tano program sponsored by Matson. The Chapter would do a site clean-up for \$500 every two months. The Chapter could donate the \$500 it receives to purchase newspaper subscriptions for schools.
- c. Scholarship
  - i. Although budget was pending, the Committee was considering allocating \$6,000 for the Fall 2014 scholarships.
  - ii. Ms. Pamela Aguigui started contacting the Guam Community College and University of Guam Financial Aid Offices to set-up the scholarships.
- d. Communications/Newsletter/Website
  - i. Although budget was pending, the website maintenance cost is \$50.
  - ii. Mr. Matthew Quinata requested for announcements or articles to be submitted by July 18, 2014 in order to e-mail the newsletter with the General Membership Meeting announcement.
- e. Accountability
  - i. Mrs. Maripaz Perez e-mailed her requested budget of \$500, same as prior year, for the production cost of the Chapter's Citizen Centric Report (CCR) at \$200; and three plaques for the FY 2013 Best CCR Contest at \$300.
- f. Early Careers
  - i. Jason requested for a budget of \$1,300 for the mixer at \$700; food, speakers, and material costs at \$220; other supplies and contingencies at \$200; and six JAS Officers annual student membership fees to the Chapter at \$180.
- g. CGFM
  - i. Jojo requested for a budget of \$4,460, same as prior year, for five scholarships; five well done awards; study group venue and materials; working group session; CGFM training scholarship; and miscellaneous.

- ii. According to Jojo, Mrs. Llewelyn Terlaje was developing procedures to require members who participate in the PDT CGFM trainings to pass the exams within one year.
- h. There were no reports from the Programs, Membership, and Awards Committees.

7. Other Matters

- a. Jojo suggested for the Chapter to send funeral flowers, publish an article in the newsletter, and have a moment of silence during the General Membership Meeting for the late Senator Ben Pangelinan. The senator was very supportive of the Chapter and was a proponent for the CCR law.

8. Announcements

- a. Yuka won the July 2014 CEC lunch raffle.
- b. The July General Membership Meeting is on Wednesday, July 30, 2014 at 12 p.m. in the Onward Beach Resort. The meeting is for the Chapter 5K Run Sponsorship Appreciation, Website Launch, and CGFM award presentation to Llewelyn.
- c. The August CEC Meeting is on Wednesday, August 13, 2014 at 12 p.m. The venue is to be announced.

9. Meeting Adjourned at 1:07 pm.