

**Association of Government Accountants  
Guam Chapter  
Chapter Executive Committee Meeting Minutes  
Wednesday, November 8, 2023  
12:00pm  
Virtual Meeting via Zoom**

**Prepared by: Sungeun (Kenny) An, CPA– AGA Guam Chapter CEC Secretary  
Present: 13 Attendees**

**I. Call Meeting to Order**

- a. Meeting was called to order at 12:08 p.m. and was presided by Rizalito Paglingayen

**II. Approval of CEC Minutes**

- a. October 2023
- i. Motion to approve the October 2023 CEC Minutes subject to correction
    1. First Motion: Taling Taitano
    2. Second Motion: Pilar Pangelinan
    3. The motion passed with a majority in favor

**III. Treasurer's & Finance Report**

- a. Jerricho Garcia was not available for an update
- b. Rizalito Paglingayen has mentioned that the AGA bank signatory update is currently in the works
- i. Initially, the bank requested for wet signatures instead of digital signatures
  - ii. However, the bank subsequently requested for a letter from the Department of Revenue and Tax (DRT) to support AGA's good standing; we are currently in the process of obtaining this letter of support
  - iii. Recommendation to start this process earlier for the next CEC transition as we cannot prepare a financial statement without access to the bank accounts

**IV. President's Report**

- a. Rizalito Paglingayen has mentioned the following points:
- i. Thank you message to Gladys Sazon for completing and submitting the CCR to nationals; thank you message to everyone in CEC that contributed to the CCR
  - ii. Regarding the nomination of the PY 23-24 Treasurer Elect position, we received two nominations
    1. Taling Taitano mentioned that the bylaws dictate the CEC to select the nominee for the vacant position
    2. However, Taling Taitano suggested that we allow the GMM to vote and decide instead
    3. The two candidates are Katrina Mae Tahimik and Mercedes Poliarco
  - iii. Motion to approve the two candidates to fill in the vacancy of the PY 23-24 Treasurer Elect position
    1. First Motion: Taling Taitano
    2. Second Motion: Pilar Pangelinan
    3. The motion passed with a majority in favor

- iv. Moving forward, starting with the November GMM, potential in-person meetings will be favored
  - 1. Thank you message to Josie Villanueva for communications with GCC
  - 2. Kimberly Taitano from GCC has been in contact in regard to the cost and facilities provided to us
    - a. Location is in Mangilao; however, we are trying to find the best place in terms of cost and accessibility
  - 3. In regard to the speaker for the November GMM, we have secured Dr. Anita Borja Enriquez, President of the University of Guam, to speak of the current endeavors of the university as well as her strategic vision of the university under her leadership
  - 4. Pilar Pangelinan has mentioned that catering can be provided by either Subway, Jamaican Grill, or any other food services that offer boxed lunches
  - 5. Motion to approve GCC as a potential, recurring venue for our monthly AGA GMM Meetings
    - a. First Motion: Taling Taitano
    - b. Second Motion: Maria Cristina Bansil
    - c. The motion passed with a majority in favor

**V. Committee Reports/Updates**

- a. National Council of Chapter Representative (NCC Rep)
  - i. Pilar Pangelinan:
    - 1. Latest meeting was on November 1<sup>st</sup> with a focus on succession planning as various chapters are struggling to garner interest for leadership positions; slides will be shared as our chapter will be hosting a leadership academy in the near future
    - 2. NLT Scholarship will be closing on November 27, 2023
    - 3. Bonus points will be awarded for ACE if our chapter finalizes the attendees for the LEAD conference by January 15, 2024
    - 4. PDT Young Professional Scholarship will be open by the end of December or early January; PDT will be held in Denver
    - 5. Treasury's quarterly meeting will be held on November 9, 2023 on Zoom
    - 6. Town Hall Meeting on November 14, 2023 about setting up meetings and events; link accessible through the AGA National notifications
    - 7. Precursor to LEAD training town hall on December 12, 2023
- b. Leadership & Development/Adviser/ACE & Nominating Committee
  - i. Taling Taitano:
    - 1. Working with the communications committees to announce the next program year officer elections
    - 2. Notices for ACE deadlines will be communicated in the following week, if needed
- c. Accountability Committee
  - i. Gladys Sazon:

1. Thank you message for all the committee's inputs in completing the AGA Guam's CCR for PY 22-23; CCR is published on our website
2. Motion to move the awarding of the best CCR from November 2023 to March 2024
  - a. First Motion: Artemio Hernandez
  - b. Second Motion: Vincent Duenas
  - c. The motion passed with a majority in favor
- d. Awards & Chapter Recognition Committee
  - i. Vincent Duenas:
    1. Thank you message to everyone who participated in the John M. Phillips Excellence in Government Accountability Award on October 25, 2023
    2. Special thank you message to Dr. Doreen Crisostomo for her assistance in ordering the awards in advance
- e. By-Laws & Procedures Committee
  - i. Doreen Crisostomo was not present within the call for an update
- f. CGFM & Professional Certification Committee
  - i. Maripaz Perez:
    1. Finalizing the pamphlet and FAQs related to CGFM; target deadline by the end of November
- g. Community Service & Resource Development Committee
  - i. Vanessa Valencia was not present within the call for an update
- h. Education Committee
  - i. Artemio Hernandez:
    1. The education academy is in the works with Jason Katigbak
    2. Rizalito Paglingayen has mentioned an ongoing endeavor for CPEs to be issued; CPEs has not been awarded since July, but currently working with Thomas Battung to ensure the timely issuance of CPEs
- i. Marketing & Communications Committee – Newsletter
  - i. Debbie Ngata was not present within the call for an update
- j. Marketing & Communications Committee – Website
  - i. Clariza Roque was not present within the call for an update
- k. Marketing & Communications Committee – Social Media/News
  - i. Margie Castro:
    1. Working with various committees to inform our general membership on the latest news on elections, community service, and other AGA events
- l. Membership Committee
  - i. Maria Bansil:
    1. For the current program year, AGA has enrolled 34 new members; our of the 289 active members, 211 members are government employees with the remaining members in private practices or university students
    2. Request for gift certificates to be handed out as incentives for recruiting more members

3. Revisited the submitted budget to confirm that there are no funds set aside for recruiting incentives; Rizalito Paglingayen suggested an offline conversation to expound on this idea
- m. Scholarships Committee
  - i. Jorizaira Borja:
    1. Currently in the process of evaluating the scholarship applications; two from UOG and one from GCC; letters will be potentially sent by next week to the officers and universities
- n. Young Professionals Committee
  - i. Rachel Cubacub was not present within the call for an update

**VI. Old Business**

**VII. New Business**

**VIII. Announcements**

- a. Next General Membership Meeting will be held on November 29, 2023 (Wednesday) – In-Person (Location TBA)
- b. Next CEC Meeting will be held on December 13, 2023 (Wednesday) – Virtual

**IX. Adjournment**

- a. Meeting was adjourned at 12:54 p.m. through a motion to adjourn from Josie Villanueva, which was seconded by Pilar Pangelinan; Rizalito Paglingayen has officially adjourned the meeting.

**Appendix 1** (Note: Provide a list of the attendees)

AGA Guam Chapter CEC Attendance CEC Monthly Meeting Date: November 8, 2023							
NO	ID	Informal	Full Name	Main Committee	Position #1	Position #2	In-Attendance (Y or N)
1	99243	RG	Mr. Rizalito Gino F. Paglingayen	President	Chapter Officer	President	Y
2	70753	Liauwelyn	Mrs. Liauwelyn Restuvog Tarije, CGFM, CGAP	President Elect	Chapter Officer	President - Elect	N
3	96981	Josie	Ms. Josephine Guico Vitmanueva, MBA, CGFM, CPA, CGMA, SHRM-CP, PMP	Immediate Past-President	Chapter Officer	Immediate Past President	Y
4	148550	Jarricho	Mr. Jarricho C. Garcia, CGFM	Treasurer	Chapter Officer	Treasurer	N
5	VACANT	VACANT	VACANT	Treasurer - Elect	Chapter Officer	Treasurer-Elect	Y
6	176600	Kenny	Mr. Sunjeun An	Secretary	Chapter Officer	Secretary	Y
7	99790	Rlar	Ms. Rlar D. Pangelinan	NCC Representative	Chapter Officer	National Council of Chapters (NCC Representative) and ACE Co-Chair	Y
<b>Leadership Development Committee</b>							
8	12754	Taling	Ms. Taling M. Taitano, CGFM, CPA	Achievements in Chapter Excellence (ACE) Awards Committee	Chapter Executive Committee (CEC)	Leadership Development/Adviser (ACE & Nominating Committee Director	Y
<b>Accountability Outreach Committee</b>							
9	149558	Gladys Jean	Miss Gladys Jean Ocampo Sazon	Accountability Outreach Committee	Chapter Executive Committee (CEC)	Accountability Director	Y
10	23737	Doreen	Dr. Doreen T. Crisostomo-Muña, Ph.D., CGFM, CFE, CICA	Accountability Outreach Committee	Chapter Executive Committee (CEC)	Advisor	N
<b>Awards &amp; Chapter Recognition Committee</b>							
11	67025	Vince	Mr. Vincent Jon G. Duenas	Awards & Chapter Recognition Committee	Chapter Executive Committee (CEC)	Awards & Chapter Recognition Committee Director	Y
<b>Audit Committee</b>							
<b>Budget &amp; Finance Committee</b>							
12	139456	Justin	Mr. Justin B. Castro, CGFM, CFE	Budget & Finance Committee	Chapter Executive Committee (CEC)	Budget & Finance Committee Director	Y
<b>By-Laws &amp; Procedure Committee</b>							
N/A	23737	Doreen	Dr. Doreen T. Crisostomo-Muña, Ph.D., CGFM, CFE, CICA	Accountability Outreach Committee	Chapter Executive Committee (CEC)	Advisor	
<b>CGFM/Professional Certification Committee</b>							
13	67833	Paz	Mrs. Mari Paz Nogy Perez, CGFM, CGAP, CICA, CI	CGFM/Professional Certification Committee	Chapter Executive Committee (CEC)	CGFM/Professional Certification Co-Director - Outreach	Y
<b>Community Service &amp; Resource Development Committee</b>							
14	137374	Vanessa	Ms. Vanessa D. Valencia	Community Service & Resource Development Committee	Chapter Executive Committee (CEC)	Community Service & Resource Development - Director	N
15	116151	Steve	Mr. Steve Eric S. Tarije	Community Service & Resource Development Committee	Chapter Executive Committee (CEC)	Community Service & Resource Development - Co-Director	N
16	136489	Romar	Mr. Romar P. Tapeoria	Community Service & Resource Development Committee	Chapter Executive Committee (CEC)	Community Service & Resource Development - Co-Director	N
<b>Education Committee</b>							
17	95562	Jason	Mr. Jason V. Kaligbak, CPA, CFE, CIA	Education Committee	Chapter Executive Committee (CEC)	Education Committee - Director	N
18	100504	Ricky	Dr. Artemio Hernandez, CGFM	Education Committee	Chapter Executive Committee (CEC)	Education Committee - Co-Director	Y
19	161732	Thomas	Mr. Thomas Eladio M. Battung	Education Committee	Chapter Executive Committee (CEC)	Education Co-Director - Technical & Admin Support	N
<b>Marketing &amp; Communications Committee</b>							
20	96010	Debbie	Ms. Debbie CM Ngala	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Director - Newsletter	N
21	96313	Clariza	Ms. Clariza Mae G. Roque, CGFM	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Director - Website	N
22	138096	Margie	Miss Margie Lorenze F. Castro	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Director - Social Media / News	Y
23	166208	Ren Jalandoni	Mr. Ren Erbil G. Jalandoni	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Co Director - Social Media and Historian	N
<b>Membership Committee</b>							
24	172750	Cristy	Mrs. Maria Cristina S. Bansil	Membership Committee	Chapter Executive Committee (CEC)	Membership Committee Director	Y
<b>Scholarship Committee</b>							
25	156339	Jori	Miss Jorizara R. Borja	Scholarship Committee	Chapter Executive Committee (CEC)	Scholarship Committee Director	Y
<b>Young Professional Committee</b>							
26	94772	Rachel	Ms. Rachel F. Cubacub	Young Professional Committee	Chapter Executive Committee (CEC)	Young Professional Chair	N

  

Quorum	Total Officers and CEC	
33%	26.00	8.67
Item		
Y		
Attendance Count		
13		

Must be present for a quorum