



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, January 10, 2016
Niji Restaurant, Hyatt Regency
Guam Resort**

Artemio "Ricky" Hernandez, CGFM
President
Yuka Hechanova, CPA, CIA, CGFM, CGAP,
CGMA
President-Elect
Rachel F. Cubacub, PMBA
Immediate Past-President
Josie Villanueva, CPA, CGFM
Treasurer
Clariza Mae Roque
Secretary

Present for the meeting were:

Josie Villanueva
Clariza Roque
Ricky Hernandez
Rodalyn Gerardo
Rachel Cubacub
Taling Taitano

Pamela Aguigui
Lorbea Palaming
Jerrick Hernandez
Reginald Diaz
Yuka Hechanova
Llewelyn Terlaje

Doreen Crisostomo
Frances Danieli
Cora Montellano
Maripaz Perez

1. Meeting was called to order at 12:20pm by President Ricky.
2. Approval of Minutes. Taling moved to approve the November and December CEC minutes subject to correction. Rachel seconds. All were in favor. November and December CEC minutes were approved.
3. Treasurer's Report
 - a. Approval of September – December 2015 Reports. Taling moved to approve the September through December 2015 Treasurer's Reports subject to the insertion of the earmarks and edits. Maripaz seconds. All were in favor. September through December 2015 Treasurer's Reports were approved. Earmarks will be filled in from the budget.
 - b. Suggestion to draft an SOP when the funds have a negative or deal with it on a case-by-case.
 - c. Increase of Monthly General Membership Meeting Rates
 - i. Member: Increase from \$14 to \$15
 - ii. Students (JAS/AJA): Increase from \$8 to \$10
 - iii. Non-Members: Increase from \$22 to \$25.
 - iv. Josie moved to approve the new rates effective February 2016 General Membership Meeting. Cora seconds. All were in favor. Motion approved. An email will be sent to members about rate raises.
4. President's Report.
 - a. Mid-Year Review. Ricky provided a draft of the Mid-Year Review Report to be submitted to National. Review Section 4 if there is anything missing. Provide feedback by January 16 as we hope to submit this by end the end of January. (Sent on January 15th).
5. Committee Reports:
 - a. Program. No January Speaker yet. Considering a financial speaker and offer a CPE. Will announce once found. Seeking a new venue at a new price as well.
 - b. Education. Pending CPE Certificates

- i. Pending CPE Certificates for November General Membership Meeting.
 - ii. Cyber Security Training with Melvin Kwek for 4-hours. (Pending date and venue)
Will write a letter to see if we can use the GPA training room. This will be held more than likely in February.
 - iii. Looking for half-day training suggestions in March. Please let Rodalyn know.
 - iv. 2016 GPDC planning will begin. Shooting for any three days in July, August, or September. If you are interested, please let Rodalyn know.
- c. CGFM. Discussed CGFM Practice Exam proposal of 15 practice exam scholarships. Jojo will be ordering more CGFM sets this week.
 - i. Taling moved to push the deadline for the CGFM Practice Exam Scholarship to February 29th. Pamela seconds. All were in favor. Motion approved.
 - ii. CGFM Month preparation to include requesting for the Resolution or Proclamation.
- d. Membership. Jason and Debbie were unable to attend.
 - i. Member Anniversary Announcements
 - ii. Current membership is at 166 members, but goal is 200. Ricky asked Jason to take a look at the listing and identify who hasn't renewed.
- e. Early Careers
 - i. Requesting JAS' help for outreach of flyers. Good turnout in time's past.
 - ii. Mixer scheduled for April
 - iii. Résumé building session.
- f. Accountability
 - i. Best CCR Contest FY 2014 Presentation during January Membership Meeting. Contact the winning agency for at least two representatives to award. No motion is needed to cover their meals since it was budgeted.
 - ii. Platinum: OAG (Certificate of Excellence); Gold: UOG (Certificate of Recognition);and Bronze: GPA (Certificate of Excellence)
 - iii. Encourage participation in the Certificate of Excellence.
- g. Community Service
 - i. Miss Earth Guam Pageant Ballot Tabulation (March 7th) Volunteers are Josie, Ricky, Rachel, and Rodalyn.
 - ii. AGA 15th Annual 5K. Start soliciting and working on the permit. Scheduled for June 25, 2016.
- h. Scholarship
 - i. SLM Scholarship. Providing for two scholarships. President-Elect goes automatically. Since the Election is in April, the CEC needs to decide how they will select the participant for the other scholarship. Perhaps a raffle. Deadline for nominations is March 11th. Proposal in February CEC Meeting.
 - ii. Scholarship presentation will be in February. Only awarding the UOG applicants. Extra \$2,000 since no award will be made to GCC.
 - iii. Received 2 – 3 UOG applicants and 1 GCC applicant. Outreach is there. Lorbea mentioned that the problem may be the original transcript requirement.
- i. By- Laws
 - i. Timeline on Updates. AGA National sent a prototype for adoption. Final By-laws need CEC approval and 2/3 membership votes. Once approved, it will be filed at DRT. Deadline to complete this is May 2016. Date of incorporation needed.

Yuka will check with Josie on the filings. Llewelyn will send the prototype and the current by-laws to the officers for a working session. Within the prototype, it notes the election of the CEC Directors and option for a Treasurer-Elect.

- j. Newsletter & Website.
 - k. Awards.
 - i. Continuous updates of the Chapter Recognition Program Points. Ensure you keep Taling updated with your activities. Subcommittee in March for Awards.
6. Other Matters. Yuka sought support for the OPA Compensation Plan Bill and would appreciate any testimony the CEC or AGA Membership may provide. Still preparing for its introduction and looking for written or oral testimony. There is no timeline at the moment. Should there be any voting relative to this, OPA will remove themselves from it. Yuka will send a copy of the draft bill (Sent on January 13th).
7. **Next Meeting:** Wednesday, February 10, 2016
8. Adjourn Meeting. Rachel moved to adjourn the meeting. Maripaz seconds. All were in favor. Meeting was adjourned at 1:14pm

Official Minutes prepared by: /s/ Clariza Roque
AGA – Guam Chapter Secretary