



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, September 6, 2017
Khaohom Thai Restaurant**

Clariza Mae Roque
President
Frances T. Danieli, CGFM
President-Elect
Yuka Hechanova, CPA, CIA, CGFM, CGAP, CGMA
Immediate Past-President
Reginald Diaz
Treasurer
Mary Grace Edrosa
Treasurer Elect
Shannon Bartonico
Secretary

Present for the meeting were:

Yuka Hechanova
Clariza Roque
Clayton Okada
Shannon Bartonico

Pamela Aguigui
Rachel Field
Maripaz Perez

Rodaly Gerardo
Frances Danieli
Jojo Guevara

1. Meeting called to order at 12:14pm by President Clariza.
2. Approval of Minutes
 - a. July 2017 and August 2017 minutes were approved by Jojo, seconded by Pam, subject to correction if necessary.
3. Treasurer's Report
 - a. Treasurer's Report is as of June 30, 2017 per Josie Villanueva. Approval of report was tabled as follow up questions regarding receivables were still pending. Suggestions for collecting receivables for firms/vendors would be to notify them of their outstanding balance should they attend a training.
4. President's Report
 - a. PY 2016 – 2017 Budget was approved by Jojo, seconded by Yuka.
 - b. Clariza noted that there were two nominations for the John M. Phillips award. Once awardee is selected, they will be presented the award during the September General meeting.
5. Committee Reports
 - a. Program
 - i. George Charfauros Jr. will be presenting on Homeland Security in preparation of a potential North Korea attack during the September General meeting. Other items during the September meeting include the presentation of the John M. Phillips award and scholarship awards, but will need to confirm.
 - b. Education
 - i. Clariza noted that we may plan to invite Rommel Hidalgo for a half-day training session related to cyber security.
 - ii. Regarding GPDC, there will be a committee meeting tentatively scheduled for next week related to venue, topics, and quotes. Maripaz suggested that we should consider using more panels and discussions to
 - c. CGFM
 - i. Rodaly stated that for the CGFM course next week, there are 35 people who have paid and 2 of them have cancelled. Rodaly will contact the Yap OPA for the additional slots, as some were interested but there were no slots at the time.

- ii. Rodalyn also mentioned that 10 of these attendees will be from off-island.
 - iii. Maripaz stated that in regards to the CGFM mentorship program, she will be emailing members who may be interested in participating.
 - d. Accountability
 - i. Doreen stated that she is finalizing the CCR, and is requesting GovGuam agencies who have completed theirs to submit for review.
 - e. Scholarship
 - i. Pam stated that there are 4 UOG and 1 GCC applicant for the Herminia Dierking Scholarship. Eligibility for the scholarship to be sent this week or early next week. She noted that we will need an additional \$500 for the budget in order to cover the full UOG scholarship amount should all UOG students be eligible. Maripaz suggested that we budget the maximum scholarship amount (4 UOG students), regardless of which college student applies, in order to prevent and shortage.
 - f. Community Service
 - i. Frances reminded everyone about the Adelup Coastal Cleanup on September 16. We will be paired with GHRA for this service. This location is kid-friendly, and the service will begin at 6am until completion. She noted that this is a relatively easy location, so it should not take more than a couple hours to complete cleaning.
 - g. Newsletter
 - i. Yuka is working on the newsletter, which should be distributed before the next meeting. She asked the group to email her if they have anything they may want to be featured. She also noted that this newsletter will not include the financials as we have not approved any recently.
6. Other Matters
- a. As Josie had created a new QB file for Reggie's term, we will need to ask for Josie's historical books. Frances asked if the new books were on QBOnline; we will need to check. In terms of annual reports and audits, Clariza will work with Josie, Reggie, and Grace on this.
7. Next Meeting: Wednesday, October 11, 2017, Location: Da Local Grind House
8. Adjourn Meeting. Meeting was adjourned at 1:21pm

Official Minutes prepared by: Shannon Bartonico
AGA – Guam Chapter Secretary