

**Association of Government Accountants
Guam Chapter
Chapter Executive Committee Meeting Minutes
Wednesday, August 09, 2023
12:03pm
Virtual Meeting via Zoom
Prepared by: Sungeun (Kenny) An, CPA– AGA Guam Chapter CEC Secretary
Present: 14 Attendees**

I. Call Meeting to Order

- a. Meeting was called to order at 12:03 p. m. and was presided by Rizalito Paglingayen

II. Approval of CEC Minutes

- a. April 2023
b. May 2023
c. July 2023
d. Motion to approve subject to correction of the April, May, and July 2023 CEC Minutes
i. First Motion: Taling Taitano
ii. Second Motion: Josephine Villanueva
iii. The motion passed with a majority in favor

III. Treasurer's & Finance Report

- a. April 2023
i. Justin Castro mentioned that the income for April 2023 is \$55 while the expenses totaled \$3,901.84, which brought our ending net assets to \$67,495.22
b. May 2023
i. Justin Castro mentioned that there was no income noted for May 2023 while the expenses totaled \$1,426.65, which brought our ending net assets to \$66,068.57
ii. Justin Castro mentioned that there is a pending accrual is needed for the Guam Professional Development Conference (GPDC) membership dues, which will be corrected and restated shortly
iii. Josephine Villanueva mentioned that the estimated accrual related to the GPDC membership is roughly around \$2,100
c. Motion to approve the April and May 2023 financial reports
i. First Motion: Taling Taitano
ii. Second Motion: Maripaz Perez
iii. The motion passed with a majority in favor
d. Program year ended June 2023 Financial Statements
i. AGA Annual Financial to be published in newspaper by August 15th
ii. Annual Corporate Report to be filed with DRT by September 1
e. Motion to table the PY2023 Financial Statements subject to adjustment by Justin Castro
i. First Motion: Taling Taitano
ii. Second Motion: Josephine Villanueva
iii. The motion passed with a majority in favor

- f. Auditor Evaluation for Accounting Practices and Internal Controls as part of the ACE Program
 - i. RG will follow up with the chapter auditor to see if she will retain her position and perform the necessary procedures to review the chapter's financial statements
- IV. President's Report**
- a. Budget
 - i. Pending presentation of the current program year budget due at the end of July; this will be presented in the September CEC meeting
 - b. CNMI Membership Interest
 - i. Based on communications from CNMI residents, interest in membership requires additional effort to make the membership worth it; looking into possible events and incentives to expand membership goals
- V. Committee Reports/Updates**
- a. National Council of Chapter Representative (NCC Rep)
 - i. Pilar Pangelinan:
 - 1. NCC Meeting scheduled for August 2nd or 3rd was postponed to September 6, 2023
 - 2. PDT was a success based on the correspondence received as the NCC Rep; looking to increase attendance for the fraud training in September; complementary registration ticket will be raffled in the upcoming General Membership Meeting
 - b. Leadership & Development/Adviser/ACE & Nominating Committee
 - i. Taling Taitano:
 - 1. Received 200 bonus points for submitting the Leadership Directory and Strategic Plans early
 - 2. Working with the Communications Committee to send out information related to nominating the next program year executive positions; the nominating process will start in December 2023
 - c. Accountability Committee
 - i. Gladys Sazon:
 - 1. Ongoing efforts with Doreen Crisostomo using the FY22 template; certain agencies have posted their CCRs
 - d. Awards & Chapter Recognition Committee
 - i. Vincent Duenas:
 - 1. Professor John M. Phillips Excellence in Government Accountability Award will be opened today for nominations; 12th award since inception, which will be announced in the next in-person General Membership Meeting
 - e. By-Laws & Procedures Committee
 - i. Rizalito Paglingayen:
 - 1. Update to clarify President-Elect's responsibilities to assist in booking rooms for events
 - f. CGFM & Professional Certification Committee

- i. Maripaz Perez:
 - 1. Working on a guide for CGFM application, qualification, programs and benefits that AGA offers; pending finalization by September
 - 2. Will work with Communications Committee to do a quarterly FAQ related to CGFM
- g. Community Service & Resource Development Committee
 - i. Vanessa Valencia was not present within the call for an update
 - ii. Rizalito Paglingayen:
 - 1. Mentioned that Vanessa has made efforts to set up community service events; there are ongoing considerations in reaching out to various organizations for community service
- h. Education Committee
 - i. Jason Katigbak was not present within the call for an update
 - ii. Rizalito Paglingayen:
 - 1. Ongoing considerations for an event centered around leadership topics hosted every other year as GPDC is held every 2 years; there will be more information in the New Business under AGA Leadership Academy
- i. Marketing & Communications Committee – Newsletter
 - i. Debbie Ngata was not present within the call for an update
- j. Marketing & Communications Committee – Website
 - i. Clariza Roque was not present within the call for an update
- k. Marketing & Communications Committee – Social Media/News
 - i. Margie Castro:
 - 1. Newsletters will be published on a quarterly basis as opposed to a monthly basis; frequent updates will be sent through emails and/or other social media platforms, which includes our AGA website
- l. Membership Committee
 - i. Maria Bansil:
 - 1. Membership listing includes 243 members; emailed 5 members to extend their memberships; emailed 19 potential members that were eligible for free membership through their attendance in the Professional Development Conference held in February 2023
 - ii. Josephine Villanueva:
 - 1. Suggestion related to implementing a system to identify a specific recruiter to every new member for the purpose of the Recruiter of the Year award
- m. Scholarships Committee
 - i. Jorizaira Borja:
 - 1. The draft for scholarship application forms will be sent to the officers for approval by next week; aiming to opening the application process to our members by September 1st
- n. Young Professionals Committee
 - i. Rachel Cubacub was not present within the call for an update
 - ii. Rizalito Paglingayen:

1. Planning on events, such as “Coffees and Professionals,” which was an event from the prior year; other events are currently being considered to help encourage UoG students to continue on their path on becoming accountants

VI. Old Business

- a. AGA National Chapter Dues

VII. New Business

- a. Awards
 - i. Professor John M. Phillips Excellence in Government Accountability Award
 - ii. Cham Chapter Service Award
 - iii. Guam Chapter Education Award
 - iv. Guam Chapter Community Service Award
- b. Bank Signatory Update
 - i. Justin Castro:
 1. Current signatories include Maripaz Perez, Josephine Villanueva, Justin Castro, Llwelyn Terlaje, and Joy (Prior Secretary to Odeth)
 2. New signatories include Rizalito Paglingayen, Jerricho Garcia, Kate Jeszenszky, and Sungeun (Kenny) An
 - ii. Motion to update the bank signatories as to remove the previous officers and add the current officers
 1. First Motion: Doreen Crisostomo
 2. Second Motion: Taling Taitano
 3. The motion passed with a majority in favor
- c. Socialization Events
 - i. Motion to release the survey subject to correction to the General Membership Meeting to gauge in the types and frequency of socialization events
 1. First Motion: Maria Bansil
 2. Second Motion: Doreen Crisostomo
 3. The motion passed with a majority in favor
- d. AGA Leadership Academy

VIII. Announcements

- a. Next General Membership Meeting will be held on August 23, 2023 (Wednesday) – Virtual
- b. Next CEC Meeting will be held on September 13, 2023 (Wednesday) – In-Person

IX. Adjournment

- a. Meeting was adjourned at 12:54 p.m. through a motion to adjourn from Doreen Crisostomo, which was seconded by Josephine Villanueva; Rizalito Paglingayen has officially adjourned the meeting

Appendix 1 (Note: Provide a list of the attendees)

AGA Guam Chapter CEC Attendance CEC Monthly Meeting Date: August 09, 2023							
NO	ID	Informal	Full Name	Main Committee	Position #1	Position #2	In-Attendance (Y or N)
1	99243	RG	Mr. Rizalito Gino F. Paglingayen	President	Chapter Officer	President	Y
2	70753	Llewelyn	Mrs. Llewelyn Restuvog Terlaje, CGFM, CGAP	President Elect	Chapter Officer	President - Elect	N
3	96981	Josie	Ms. Josephine Guico Villanueva, MBA, CGFM, CPA, CGMA, SHRM-CP, PMP	Immediate Past-President	Chapter Officer	Immediate Past President	Y
4	148550	Jerricho	Mr. Jerricho C. Garcia, CGFM	Treasurer	Chapter Officer	Treasurer	N
5	170073	Kate	Kate VB Jeszenszky	Treasurer - Elect	Chapter Officer	Treasurer-Elect	N
6	176600	Kienly	Mr. Sungen An	Secretary	Chapter Officer	Secretary	Y
7	99790	Pilar	Ms. Pilar O. Pangellinan	NCC Representative	Chapter Officer	National Council of Chapters (NCC Representative) and ACE Co-Chair	Y
Leadership Development Committee							
8	12754	Taling	Ms. Taling M. Taltano, CGFM, CPA	Achievements in Chapter Excellence (ACE) Awards Committee	Chapter Executive Committee (CEC)	Leadership Development/Adviser /ACE & Nominating Committee Director	Y
Accountability Outreach Committee							
9	149558	Gladys Jean	Miss Gladys Jean Ocampo Sazon	Accountability Outreach Committee	Chapter Executive Committee (CEC)	Accountability Director	Y
10	23737	Doreen	Dr. Doreen T. Cristostomo-Muña, Ph.D., CGFM, CFE, CICA	Accountability Outreach Committee	Chapter Executive Committee (CEC)	Advisor	Y
Awards & Chapter Recognition Committee							
11	67025	Vince	Mr. Vincent Jon G. Duenas	Awards & Chapter Recognition Committee	Chapter Executive Committee (CEC)	Awards & Chapter Recognition Committee Director	Y
Audit Committee							
Budget & Finance Committee							
12	139456	Justin	Mr. Justin B. Castro, CGFM, CFE	Budget & Finance Committee	Chapter Executive Committee (CEC)	Budget & Finance Committee-Director	Y
By-Laws & Procedure Committee							
N/A	23737	Doreen	Dr. Doreen T. Cristostomo-Muña, Ph.D., CGFM, CFE, CICA	Accountability Outreach Committee	Chapter Executive Committee (CEC)	Advisor	
CGFM/Professional Certification Committee							
13	67833	Paz	Mrs. Maricel Nogoy Perez, CGFM, CGAP, CICA, CI	CGFM/Professional Certification Committee	Chapter Executive Committee (CEC)	CGFM/Professional Certification Co-Director - Outreach	Y
Community Service & Resource Development Committee							
14	137374	Vanessa	Ms. Vanessa D. Valencia	Community Service & Resource Development Committee	Chapter Executive Committee (CEC)	Community Service & Resource Development - Director	N
15	116151	Steve	Mr. Steve Eric S. Terlaje	Community Service & Resource Development Committee	Chapter Executive Committee (CEC)	Community Service & Resource Development - Co-Director	N
16	136489	Romar	Mr. Romar P. Tapeeria	Community Service & Resource Development Committee	Chapter Executive Committee (CEC)	Community Service & Resource Development - Co-Director	N
Education Committee							
17	95562	Jason	Mr. Jason V. Katigbak, CPA, CFE, CIA	Education Committee	Chapter Executive Committee (CEC)	Education Committee - Director	N
18	100504	Ricky	Dr. Artemio Hernandez, CGFM	Education Committee	Chapter Executive Committee (CEC)	Education Committee - Co-Director	N
19	161732	Thomas	Mr. Thomas Eladio M. Battung	Education Committee	Chapter Executive Committee (CEC)	Education Co-Director - Technical & Admin Support	N
Marketing & Communications Committee							
20	96010	Debbie	Ms. Debbie CM Ngata	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Director - Newsletter	N
21	96313	Clariza	Ms. Clariza Mae G. Roque, CGFM	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Director - Website	N
22	138096	Margie	Miss Margie Lorenzo F. Castro	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Director - Social Media /News	Y
23	166208	Ren Jalandoni	Mr. Ren Erbil G. Jalandoni	Marketing & Communications Committee	Chapter Executive Committee (CEC)	Marketing & Communications Co Director - Social Media and Historian	Y
Membership Committee							
24	172750	Crisby	Mrs. Maria Cristina S. Bansil	Membership Committee	Chapter Executive Committee (CEC)	Membership Committee Director	Y
Scholarship Committee							
25	156339	Jori	Miss Jorizaira R. Borja	Scholarship Committee	Chapter Executive Committee (CEC)	Scholarship Committee Director	Y
Young Professional Committee							
26	94772	Rachel	Ms. Rachel F. Cubacub	Young Professional Committee	Chapter Executive Committee (CEC)	Young Professional Chair	N

Quorum	Total Officers and CEC		Must be present for a quorum
33%	26.00	8.67	
Item			
Attendance Count		14	