

AGA Guam Chapter Chapter Executive Committee Meeting Minutes

Wednesday, March 11, 2015 Ture Café, Agana Rachel Field
President
Artemio Hernandez,
CGFM
President-Elect
Doreen Crisostomo, Ph.D.,
CGFM
Immediate Past President
Cora Montellano, CGFM
Treasurer
Joy Bulatao, CGFM

Present for the meeting are:

Rachel Field Jojo Guevara Frances Danielli Ricky Hernandez Taling Taitano Rodalyn Gerardo Joy Bulatao Randy Weigand Yuka Cabrera

Josephine Villanueva Vince Duenas

Secretary

- 1. Meeting called to order at 12:06 pm.
- 2. The February 2015 CEC minutes and Treasurer's Reports were tabled.
- 3. President's Report
 - a. Rachel greeted everyone with "Happy CGFM Month"! She reminded for the CGFMs to wear red and that their lunch is free during the General Membership meeting.
- 4. Committee Reports/ Budget Presentations
 - a. Education
 - i. Rodalyn announced a training on "Managing Stress and Burnout" by Dr. Karri Perez at the Guam Department of Education (GDOE) training room, which can accommodate 50 people. She reminded everyone to help market the training. The committee will offer this training again depending on this turnout.
 - b. Community Service
 - i. Frances shared her plan to assist about 49 elderly citizens at Guma Trankilidat with their tax returns. Volunteers will need to bring laptops (information will not be saved in the computer), tax software, and a printer on March 14, 2015 from 9 to 10 AM. This voluntary work was requested by Executive Director Mike Duenas. Taling reminded that CPAs will assume a liability if they prepare the tax returns. Frances will let the elderly sign a liability waiver form.
 - ii. Ricky indicated that an AGA 5K Planning Meeting was held on March 4, 2015. The "Accountability 5K" will be held on Saturday, June 27, 2015 at the Chamorro Village. The committee is looking for interested volunteers to assist with solicitations and chairpersons for various 5K committees. The committee also decided to buy 700 dri-fit t-shirts (500 t-shirts for the runners and 200 for volunteers and sponsors) and local printed race bibs (\$150 for 500 bibs) for the race. The committee distributed the draft t-shirt design for the CEC's feedback. The next planning meeting is on Wednesday, March 18, 2015 at 5:30 PM in Ture Café, Agana.
 - c. Scholarship

i. Rachel indicated that the committee decided to award Edward Bamba from the Guam Community College (GCC), and Clarabelle Santos and Jared Andrada from the University of Guam (UOG). One scholarship applicants from UOG was ruled out due to the requirement that applicants should not have been a prior scholarship recipient. The applicant received the AGA Guam Chapter Scholarship while she was a student at GCC. The committee would need to consider whether to keep the requirement for next year.

d. Accountability

i. Josie shared that the AGA Citizen Centric Report (CCR) was finalized. However, Doreen Crisostomo commented that the 5K from program year 2012-2013 showed (\$9,500) more proceeds than program year 2013-2014 (\$3,000) due to the timing of the transactions. Rachel added that the financials were not audited. Randy made a motion to release the AGA CCR with a footnote explaining the financials were not audited and the timing issue with the 5K. Vince seconded and all were in favor.

e. Programs

i. Vince shared that, to celebrate AGA's 45th anniversary, the committee will be preparing a "Government of Guam (GovGuam) 40 and under: Emerging Leaders" publication featuring the biographies of GovGuam employees 40 years and younger that have exhibited emergence as a leader in their respective organizations. Nominations will be submitted, between May to June 2015, to a selection panel consisting of AGA members and other GovGuam professionals. The publication will also include an article on AGA's history. The \$2,000 cost of printing 200 copies of the publication will be funded through sales and donations. A presentation of the publication will be made in Sept. 2015. Taling made a motion to approve the publication. Jojo seconded and all were in favor.

f. CGFM

- Jojo encouraged everyone to attend the Governor's proclamation of CGFM Month on March 24, 2015 at 10 AM. Senator San Nicolas will provide a Legislative Resolution during the March 2015 General Membership meeting.
- ii. Rodalyn indicated that Bill 46-33 provides a pay incentive for CPAs, CGFMs, CFE, and CIAs of GovGuam line agencies, Office of Public Accountability, and GDOE. A hearing on this bill will be held tomorrow at 2 PM in the Legislature. Autonomous agencies were excluded because they have their own pay scales. Taling made a motion to submit a letter from AGA in support of the intent of this bill to recognize CGFMs. Randy seconded and all were in favor. Ricky and Rachel will draft and submit the letter within 10 days.

g. Membership

- i. Randy mentioned some of the names of the new members and reminded everyone to renew their memberships.
- ii. Taling inquired about GDOE's memberships. Ricky indicated that Cora Montellano is waiting on a check from GDOE. Rodalyn confirmed that GDOE's memberships will be from March 2015 to March 2016.

h. Early Careers

i. Rachel will be working with Jason Katigbak, Guam Society of CPAs President, on the Memorandum of Understanding for an accounting mixer.

ii. Rachel shared that Pilar Pangelinan from GCC is soliciting for \$1,750 donation from AGA and same amount from GSCPA for GCC's Accounting Pathways Conference. Rachel made a motion to reallocate the remaining \$1,000 AGA Guam Chapter Scholarship budget for this conference. Randy seconded and all were in favor.

i. Awards

- i. Taling reminded that applications for National awards (i.e. Chapter Service, Community Service, and CGFM) are due at the end of the month. Vince motioned to nominate Matt Quinata for the Chapter Service award. Taling seconded and all were in favor.
- j. Community/Newsletter/Website Newsletter articles are due the before Monday before the General Membership meeting.

5. New Business

- a. Coast 360 Election
 - Rachel shared that two AGA members were running for the Coast 360 Election. AGA has accounts in Coast 360 and thus, can make 1 vote. Jojo made a motion for Ricky to designate Rachel to vote in the Coast 360 Election on <u>March 25</u>, 2015 on behalf of AGA. Vince seconded and all were in favor.

b. Incoming Mail

i. Ricky inquired if there were procedures for receiving and opening AGA's mails. Joy explained that checks from the mail will be given to Cora.

6. Announcements

- a. The March 2015 General Membership Meeting is on March 25, 2015 at Sheraton.
- b. The April 2015 CEC Meeting is on Wednesday, April 8, 2015 at 12 p.m. The venue is to be announced.
- 7. Meeting Adjourned at 1:06 pm.