



AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, April 14, 2021
12:00 p.m. Zoom Meeting

Pilar Pangelinan
President
Maripaz N. Perez, CGFM, CGAP, CICA, CIA, CFE
President-Elect
Debbie Ngata,
Immediate Past-President
Fierce Catoc, CPA
Treasurer
Llewelyn Terlaje, CGFM, CGAP, CFE
Treasurer-Elect
Pam Aguigui, CM
Secretary

Present for the zoom meeting were:

Pilar Pangelinan Maripaz Perez Doreen Crisostomo Debbie Ngata
Llewelyn Terlaje Lorbea Palaming Pam Aguigui Justin Castro
Clariza Roque Vanessa Valencia Fierce Catoc Rodalyn Gerardo
Yuka Hechanova Taling Taitano Jorizaira Borja

- I. Call Meeting to Order: Meeting called to order at 12:02 p.m. by President Pilar Pangelinan.
II. Treasurer's Report/Budget and Finance Committee Report: See attached March 2021 FS provided. Bank reconciliation not completed with Coast 360. March FS Tabled until reconciliation done.

TCD pending: Coast 360 need specific wording in minutes:

Motion to transfer the available balance except for \$5.00 from the Chapter's Coast 360 FCU-Business Share Savings to a 12-month term shares. Motion by Fierce and second by Rod. Motion approved.

- III. Approval of Minutes: March 10, 2021 CEC Minutes -motion by Clariza and second by Doreen (subject to corrections). Unanimous approval. March General Membership to be approved in the next GM meeting.

IV. President's Report

A. Old Business

- A.1. Bank TCD - Per Fierce, Coast 360 requires physical address. Fierce to change from Pilar's address and use OPA's physical address.
A. 2 Website (delink & remove CEC email) - completed
A.3 GDOE Essay Contest - Already on GDOE website and AGA Guam Chapter check submitted.

B. New Business:

- B.1 NCC report from quarterly meeting - Yuka: National struggling with new membership recruitment. Trying to use different ideas (i.e. change logo branding to broaden membership not just for accountants.) Other topics include mentorship program, LEAD, Power of 7 etc. Yuka: National check if leadership emails are read. Some maybe read but not opened. Possible that emails sent are shown in junk mail (ask members to check).
B.2 National Leadership Training report: Pilar attended early morning training that used conference IO. Pilar to test conference IO after the meeting.

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B.3 Chapter Awards: Justin: Taling and Doreen provided feedback on nomination forms. Justin to finalize today and give Clariza to email members. Deadline of April 6, 2021 to National for various awards categories were completed by Justin. Hoping to get AGA Guam Chapter recognize during PDT conference!

B.3 Membership Survey – Results of March 2021 survey shared with only 22 responses (2 more than last years) out of 200+ members. Only 1 person dissatisfied with membership with overall most satisfied especially the education CPE provided. Yuka commented that Pilar as President has conducted meeting virtually on-line for an entire year and not as engaging like before! Survey suggestions included: Provide other certifications besides CGFM (i.e. CPA); Start Membership meeting at 11:30 am.

V. Committee Reports

C.1 Program and Accountability: Doreen: working with Vince on audits that have been released. After OPA audits completed, agencies are reminder to submit CCR. Guam Housing and Guam Retirement Fund audits due at the end of the month. Criteria for CCR awards are timeliness to OPA and Legislature and posted on their website. Doreen monitoring about 20 agencies working on CCR especially dates posted. Clariza: OPA received CCR but needs to post including transmittal form for date received.

April – Melanie Mendiola, (Guam Economy diversification) (For this program year, last CPE)
May – GPDC Conference
June – Swearing in new officers

C.2 Education: Rodalyn: GPDC planning meeting every 2 weeks. Registration emails sent out to members. Next planning meeting this Saturday, April 17, 2021 at 2 pm.

C.3 CGFM and Certification – Paz: Working with community service for can food drive. Email reminder to be sent out. Request CGFMs assist by collecting 31 lbs. of canned goods as part of the donation. April training info sent out 2 weeks ago if interested.

C.4 Communications, Newsletter and Website – Clariza: Updating website and posting on social media. Survey comment to have meeting start at 11:30 and have CPE presentation start at beginning of the meeting.

Newsletter: Debbie received one response from Keven pending his picture. For May or June feature: acknowledgement of agencies who featured future CGFMs; and picture of new officers.

C.5 Membership – none at this time.


C.6 Young Professionals – Spoke with Rachel, both JAS and AJA conducted survey to determine best route of handling annual mixer (either face to face or virtual). One suggestion: CCE members facilitators 6 students at various location (i.e. Infusion, Port of Mocha). Scripts will be provided to facilitators by Rachel.

C.7 Community Service – Vanessa to email for Guam Earth Day Clean Up. Some people are participating with their own agency but can still be counted as AGA points. (See survey IO). For April community service: Guam San Jose feeding: Menu to be set and provide donation – volunteers not accepted at this time. Working with Paz on canned good donations.

C.8 Budget and Finance- See President' report under Old Business

C.9 Scholarships – Lorbea: No updates

C.10 Bylaws- Yuka: no updates at this time.


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C.11 Awards – Justin: Working on GPDC chapter awards. Some recommendations received from Dr. Crisostomo and Taling.

C.12 Research and Standards- R.J send thru email if any standards you'd like to address, please contact him.

C.13 50th Anniversary: Taling spoke to Vince earlier: Who's Who in Government not completed because people changing in different areas. Recommended to include Article by Doris Brooks on the "Historical Prospective on AGA" as part of PDC booklet (pdf), or post on website or newsletter. Taling mentioned Vince compiled all AGA Guam Presidents information except for Debbie and Pilar. (need to include the info to complete). Vince stepped down as head of 50th anniversary and Taling will now take over.

VI

Conference IO sample questions presented with comparisons shown.

Need volunteer for GPDC sessions

Rod to check contracts on who will monitor each session or control the slides, dry run with presenters. and to see who's answering the poll to verify attendees on the roster.

VII

Adjourn Meeting: Doreen moved to adjourn. Paz second. Meeting was adjourned at 1:07 p.m.

